

DATE: \_\_\_\_\_

DEGREE LEVEL: \_\_\_\_\_

NAME (LAST, FIRST, MIDDLE): \_\_\_\_\_

# RAMEY ESTEP

*Ramey-Estep Homes offers opportunities for youth to become productive, responsible adults.*

## INTERN/PRACTICUM APPLICATION

**2901 Pigeon Roost Rd.  
Rush, KY 41168  
606-928-6648  
606-547-4359 (fax)  
apply@rameyestep.com  
www.rameyestep.com**

Ramey-Estep Homes, Inc. provides equal opportunities for internships and practicum experiences. These opportunities are provided without regard to race, creed, color, national origin, age, religion, handicap, disabled or Vietnam Era veteran status, genetic information, or sex.

# PERSONAL

Last Name	First	Middle	
Address	City	State	Zip Code
Phone #	Email Address		

What are the anticipated start/end dates of the practicum/internship?	How many total hours is the practicum/internship?
How many hours of on-site supervision are required and at what frequency are they required?	What is the education/clinical licensure level requirement for the on-site supervisor?

What days/times are you willing to commit to as an Intern/Practicum Student?  
*(Regular Office Hours are: Residential Campus 8am-4pm, Outpatient Office 9am-5pm)*  
 Please identify the days available by writing in what timeframes available each respective day.

Days:    Monday    Tuesday    Wednesday    Thursday    Friday    Saturday    Sunday

Times:    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_    \_\_\_\_\_

What type of experience/practice does the internship/practicum require? (Individual Counseling, lead a group counseling, etc.)

Please provide a brief description of what you hope to gain out of the internship/practicum and any experience you have working with adolescents.

# EDUCATION

Name and Location	# of years completed	Did you graduate?	If yes, list Diploma/Degree
High School			
College			
Other			

List all work experience beginning with the **present or most recent job**.

**WORK EXPERIENCE**

Job Title: _____	Start Date: _____	End Date: _____
Employer's Name: _____	Phone: _____	
Address: _____	City: _____	State: _____ Zip: _____
Brief description of duties: _____		
_____		
_____		

Job Title: _____	Start Date: _____	End Date: _____
Employer's Name: _____	Phone: _____	
Address: _____	City: _____	State: _____ Zip: _____
Brief description of duties: _____		
_____		
_____		

Job Title: _____	Start Date: _____	End Date: _____
Employer's Name: _____	Phone: _____	
Address: _____	City: _____	State: _____ Zip: _____
Brief description of duties: _____		
_____		
_____		

Job Title: _____	Start Date: _____	End Date: _____
Employer's Name: _____	Phone: _____	
Address: _____	City: _____	State: _____ Zip: _____
Brief description of duties: _____		
_____		
_____		

# REFERENCES

Please list three personal/professional references who **are NOT relatives** and have knowledge of your work ability and/or habits.

Name	Telephone number(s)	Years known

# INTERN/PRACTICUM STUDENT STATEMENT

I certify that all information I have provided in order to apply for and secure an internship/practicum placement with Ramey-Estep Homes, Inc. (REH) is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to cancel further consideration of this application or immediately discharge me from REH's internship/practicum program, whenever it is discovered.

I expressly authorize, without reservation, REH, its representatives, employees or agents to contact and obtain information from all references (personal & professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or internship/practicum interview. I hereby waive any and all rights and claims I may have regarding REH, its agents, employees or representatives, for seeking, gathering and using such information in the internship/practicum placing process and all other persons, corporations or organizations for furnishing such information about me.

I understand that REH does not unlawfully discriminate in placing intern or practicum students and no question on this application is used for the purpose of limiting or excusing any applicant from consideration for internship/practicum placement on a basis prohibited by applicable local, state or federal law.

If I am placed, I understand that I am free to discontinue the placement at any time, with or without cause and without prior notice, and REH reserves the same right to terminate my placement at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for a paid/unpaid internship/practicum placement or employment. I understand that no supervisor or representative of REH is authorized to make any assurances to the contrary and that no implied, oral or written agreements contrary to the foregoing expressed language are valid unless they are in writing and signed by REH's Chief Executive Officer.

I also understand that if I am placed, STATE LAW REQUIRES THAT A CRIMINAL RECORD CHECK AND A CHILD/ABUSE/NEGLECT (CAN) CHECK BE COMPLETED AS A CONDITION OF PLACEMENT and that classification as a "violent offender," conviction of a sex crime or being found by the Cabinet for Health and Family Services or a court to have abused a child will disqualify me from placement. I will be required to cover the cost of the state-required background checks and that those checks must be completed prior to the start of the internship/practicum regardless of which program the internship/practicum is taking place. I also understand that if I am placed, the internship/practicum placement is unpaid for the full duration of the internship/practicum and that I am not acting as a representative or agent of Ramey-Estep Homes, Inc.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STUDENT STATEMENT.**

I certify that I have read, fully understand and accept all items of the foregoing Student Statement.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_